Native Canadian Centre of Toronto

16 Spadina Road, Toronto, Ontario M5R 2S7
Tel: 416-964-9087 Fax: 416-964-2111

Booking Form: Room Rentals
50% deposit required at time of booking

Date: _____ **Date(s) Required:** _____ **Contact Name:** _____

Name of organization: _____ **Set up Time:** _____

Telephone: _____ **Fax Number:** _____

Room Required:
Auditorium _____ 58'x46'
Talking Room _____ 35'x28'
Media Room _____
Cafeteria _____ 45'x36'
Children's Room _____
Elder's Room _____

Requirements:
Screen _____ Flipchart(s) _____ Coat Rack(s) _____
Podium _____ Ext. Cord(s) _____ Power Bar(s) _____
Microph _____ Sound System _____ Table Cloths _____

Please indicate if you require AV assistance _____

Other Requests: _____

_____

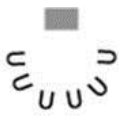
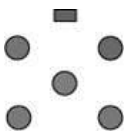
Catering: Yes or No (circle) If yes, how many:_____

Refreshments: Coffee _____Tea _____ Water _____ Bottled _____Pitcher _____

Invoice Number: _____

Scheduled By: _____ **Date:** _____

Contact: Reception@ncct.on.ca Room Set Up: NCCT staff to complete. Fee $50.00

Theatre Style Chevron Style Semi-Circle  Breakout Style 

The Native Canadian Centre of Toronto does not have parking available. Paid parking is located on the West side of Spadina Road. TTC: Bloor/Spadina